

# BABA INSTITUTE OF TECHNOLOGY AND SCIENCES

(Approved by AICTE, New Delhi and Affiliated to JNTU, Kakinada)
Formerly known as VISAKA ENGINEERING COLLEGE
Accredited by NAAC

Bakkannapalem (V), Madhurawada (PO), Visakhapatnam-530048.

Date: 13/9/2022

## RECONSTITUTION OF CULTURAL COMMITTEE

## **Objective**

To promote and arrange extracurricular activities to bring out the talents of students in the performing arts.

### Roles and Responsibilities

- 1. The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
- 2. To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute.)
- 3. To prepare budget for all cultural events and take necessary steps for its approval.
- 4. The Convener of the committee shall conduct a meeting of the committee to discuss and delegate task
- 5. Procedure to organize cultural events:
  - To obtain formal permission from the College authorities to arrange program
  - To decide the date, time and agenda of the program
  - To inform members of staff and students about the event
  - To arrange the venue and logistics (audio/video system, dais, podium etc).
  - To invite the Chief Guest and other dignitaries
- 6. The committee shall display on the Notice Board/Website information about festivals to be celebrate.
- 7. Events arranged for students in coordination with 'Students Cultural Committee' are
  - Fresher's Day
  - Teachers' Day
  - Festival Celebrations
  - Engineers Day
  - Annual Day
- 8. The Cultural Committee shall also be responsible for organizing the following events
  - Orientation Program
  - Independence Day

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Website : www.bitsvizag.com, e-mail:principal@bitsvizag.com
Under the Management of AMBEDKAR EDUCATIONAL & WELFARE SOCIETY Regd : 174 of 2005

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- Republic Day
- Women's Day
- 9. To prepare and maintain records of all cultural activities.
- 10. Any other duties the Director / Principal may assign.

#### Facilities of the committee:

- 1. A cultural hall is provided to students for showcasing their talents.
- 2. Dressing rooms are provided to participants.
- 3. Transportation will be provided for all the students and faculty attending the event.
- 4. Provides disciplinary actions for security purpose.
- 5. Provides refreshments to participants.

#### Cultural Committee Team Members

S.no	Name of the faculty	Designation	Department	Position	Signature
	•		_	held	
1	Dr. M.Govinda Raju	Principal	ME	Chairman	
2	M.Sunitha Rani	CCO	ECE	coordinator	15
3	Mrs.Pavani sandra	Assistant professor	CE	Member	Eurni
4	Mr.MVS.Prem Sagar	Assistant professor	EEE	Member	1
5	Mr.Vikas ranjan	Assistant professor	ME	Member	Don
6	Mrs.Komali	Assistant professor	ECE	Member	CHarl
7	Mrs.V.V.M.sireesha	Assistant professor	CSE	Member	Jul
8	Dr.Aditi Abhishikta	Assistant professor	BSH	Member	adilet:
9	Mrs.K.sireesha	Assistant professor	MBA	Member	Rods
10	Nanditha	student	CSE	Student coordinator	Made
11	Varun	student	ME	Student coordinator	lasu,

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12	Chandra sehkhar	student	CE	Student coordinator	Chandra
				coordinator	
13	Tanuja	student	ECE	Student	1 hito
				coordinator	120
14	P.Jyothsna	student	ECE	Student	6 1. H. I.
				coordinator	P-Jothshur

Coordinator

Convenor